

# BEE ACTIVE



## Bee Active Data Protection, GDPR for Education & Care Customers.

**We have updated our Privacy Policy in line with the General Data Protection Regulations coming into effect from 25th May 2018**

To continue to provide the level of service that we pride ourselves on, we will store data relating to your organisation and pupils. Any data is held in the strictest confidence and would never be made available to any third party unnecessarily. Our business practice ensures that any data held is available only to individuals who need it. Here is what you need to know ...

### **What Data do Bee Active Hold about my Organisation?**

- Contact & billing details - Name, organisation, job role, telephone and email address
- Children / participant details - First and last Names, Dates of Birth (if provided), Classes and information relating to tracking participation (specifically progress) in Physical Education and school sport.

### **How is the Data Stored?**

Bee Active use carefully selected services and our own software to manage our data, all of which are held on servers within the EU and held behind encrypted Secure Socket layers (SSL certificates). This software includes:

- CRM software for managing customer conversations, enquiries and new business leads
- Accounting software for customer invoicing and managing company finances
- Session Planning Software (Honeycomb) for the planning, delivery and assessment of participation in Physical Education and School Sport.

### **How long is the Data Stored?**

Bee Active will only retain data for the period of time necessary to fulfill our agreed services with the customer. At the end of our contract or agreement with you, any and all personal data will be securely deleted within a reasonable period of time.

Our revised Privacy Policy can be viewed at [www.beeactive.co.uk/privacy](http://www.beeactive.co.uk/privacy) . You can request to see, remove or update any data held at any time by contacting us on 01782 205 915 or via email to [info@beeactive.co.uk](mailto:info@beeactive.co.uk)

Thanks again for your continued support.

### **Bobby Mills**

Data Protection Officer, Bee Active (Learn and Move Ltd)

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**[www.beeactive.co.uk](http://www.beeactive.co.uk)**

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